

Completion Mapping Course Curriculum Builder

Purpose of the Tool

Community colleges have already invested significant resources in career exploration services and tools. This tool is designed to support staff in creating a curriculum for a Completion Mapping Course that integrates already existing services and resources into current curriculum, with the intention of emphasizing the new curriculum on career and educational path exploration and planning. We recommend that this tool be used in conjunction with traditional curriculum writing practices as an informative supplement.

Step 1:

Brainstorm with staff all of the existing resources available to students for career and educational planning (e.g., EMSI Career Coach, EAB’s Student Success Collaborate – Navigate, State or Local Career Resources, Advising, Career Counselors, etc.). List these resources in the table below.

Current Resource	Potential Learning Outcomes

Source: EAB interviews and analysis.

Completion Mapping Course Curriculum Builder (cont.)

Step 2:

Utilize the brainstorming from the previous page to group together learning outcomes. Based on staff expertise, determine the optimal thematic order of the curriculum and input into following table.

Session (include date)	Topic	Current Assignments (e.g., reading, writing, exercises, etc.)	Desired Learning Objectives
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

Source: EAB interviews and analysis.