

# Non-academic Resource Matrix

## Purpose of the Tool

Fill out this worksheet with all contact information for all resources in the column titled "Suggested Resources" as well as any other institution-specific resources identified on your campus. Once the table is as comprehensive as possible, formalize the information into a handout for *all* faculty and staff; urge them to keep the handout in plain sight in their offices. Student responses to the survey questions in Tool 7 should guide faculty and staff toward appropriate resources with which students should be connected. In addition, staff and faculty should refer to the handout whenever a student expresses a non-academic need.

Consider the student intake survey as only one supplemental aspect of understanding student profiles, and ensure that faculty and staff continue to gather pertinent information on student needs.

Topic	Questions	Suggested Resources	Additional Space (include phone number and website)
<b>Housing</b>	1	<ul style="list-style-type: none"> <li>• Student housing</li> </ul>	
<b>Technology</b>	2-3	<ul style="list-style-type: none"> <li>• Help Desk</li> <li>• Computer Skills Training Workshops</li> <li>• Library</li> <li>• Open Computer Labs &amp; Hours</li> <li>• College Email Support</li> <li>• Technology-Related Grants and Scholarships</li> </ul>	
<b>Connecting with Campus</b>	4	<ul style="list-style-type: none"> <li>• Student Activities Center</li> <li>• Clubs &amp; Organizations</li> <li>• Intramural Sports</li> <li>• Student Counseling</li> <li>• Social Media Resources</li> </ul>	
<b>Disabilities</b>	5	<ul style="list-style-type: none"> <li>• Disability Services</li> <li>• Assistive Technology</li> <li>• Student Counseling</li> </ul>	
<b>Transportation</b>	6	<ul style="list-style-type: none"> <li>• Transportation Hotline</li> <li>• County/City Transit</li> </ul>	
<b>Academic Decisions</b>	7-8	<ul style="list-style-type: none"> <li>• Career Counseling</li> <li>• Advising</li> <li>• Mentor Programs</li> <li>• Occupational Outlook Handbook (Often state/region specific)</li> <li>• Career Coach (EMSI) or other Labor Market Software</li> <li>• Interest Inventories</li> <li>• Career Assessments</li> <li>• Student Success Coach</li> <li>• Internship Opportunities</li> </ul>	

## Non-academic Resource Matrix (cont.)

Topic	Questions	Suggested Resources	Additional Space (include phone number and website)
<b>Finances</b>	9-10	<ul style="list-style-type: none"> <li>• Financial Aid Office</li> <li>• Veterans' Benefits</li> <li>• Money Management Workshop</li> <li>• Financial Literacy Programs</li> <li>• Benefits Access Support</li> <li>• Loan Counseling</li> <li>• Pre-loan Debt Management Workshop</li> <li>• Scholarships</li> <li>• Textbook Vouchers</li> <li>• Student Employment</li> <li>• Tax Filing Support</li> <li>• TRIO</li> </ul>	
<b>Family</b>	11-13	<ul style="list-style-type: none"> <li>• College Child Care Services</li> <li>• Veteran Services</li> <li>• Translation Services</li> <li>• ESL Classes</li> <li>• ESL Office</li> <li>• ESL Support Groups</li> </ul>	
<b>Health</b>	14-15	<ul style="list-style-type: none"> <li>• College Health Center</li> <li>• Fitness and Wellness Services</li> <li>• Counseling</li> <li>• Food Pantry</li> <li>• Community Clinics</li> <li>• Public Benefits Office</li> </ul>	