

Post-Review Report to Academic Planning Committee

Rarely is workforce alignment committee feedback incorporated. To ensure follow-through, the department chair should synthesize the feedback for senior university leaders on proposed next steps for how the academic program and the enrollment management team can help the program improve. This has the added benefit to the department chair of ensuring that proposals for program improvement that require investment are vetted by senior university leadership. The form below can be a guide for what should be included in these post-review reports.

Report of the Department Chair on Workforce Alignment Committee Review

Program Name: _____

Department Chair: _____

Session Leader: _____

Session Attendees: _____

What are the proposed next steps by department and/or EM to improve the program positioning?

Academic Department

Enrollment Management Team

What are the proposed next steps by department and/or EM to improve the program content?

Academic Department

Enrollment Management Team

