Sample Program Review Form

There are many approaches to undertaking individual program reviews from an enrollment perspective. EAB's belief is that a lengthy, laborious enrollment review process is unnecessary. Instead, streamline enrollment review by minimizing the number of enrollment targets to only those that matter most and deploying a standardized template for all programs. Enrollment data aggregation can be made easier by involving the Office of Institutional Research, which can provide each year's program-level data to enrollment management. Each program's enrollment review should take less than five minutes to complete annually.

Program Name: _____   **Degree:** _____

Program Chair: _____   **Review Completed By:** _____

College: _____   **Date of Review:** __/__/____

Full-Time Equivalent Enrollment:

Target: _____   Current Year Actual: _____   Change from Last Year: _____   5-Year Average: _____

Student Credit Hours:

Target: _____   Current Year Actual: _____   Change from Last Year: _____   5-Year Average: _____

Degrees Conferred:

Target: _____   Current Year Actual: _____   Change from Last Year: _____   5-Year Average: _____

Assessment:

☐ Program is Hitting Targets   ☐ Program Requires EM Attention