## **Initial Email**

Centralia College has just completed its 5<sup>th</sup> year of the Leadership Development Program (LDP). During the past five years we have had the pleasure of working with 100 amazingly talented Centralia College faculty and staff. This past year we had the pleasure of sharing our Leadership Development Program concept with nine South Puget Sound Community College (SPSCC) employees who participated with nine Centralia College employees in the 10 month program. In 2010, we are pleased to continue our partnership with SPSCC and are looking forward to welcoming Grays Harbor College to the partnership.

## LEADERSHIP DEVELOPMENT PROGRAM!

The Leadership Development Program is a professional development program designed to increase leadership skills across the institution and at all levels. Each academic year, up to 21 employees will be chosen to participate in the program. The class will be a diverse one consisting of equal numbers from each institution (7 CC employees, 7 Grays Harbor employees, and 7 SPSCC employees) and approximately equal numbers from each area - instruction, finance and administration, and student services. Each institution will host 3 sessions on their campus (SPSCC will also host a 4<sup>th</sup> session on their campus – the LDP graduation in June. The class will preferably scan the gamut of job types within the organization. The cohort will begin with a brief four hour orientation. During the 10 month training sessions (4 hours one Friday per month), the participants will learn leadership theory, and become better suited to guide this organization through future initiatives and challenges. We will also include a diversity component and the program will close with a problem solving workshop and a graduation in the spring.

We hope to select a new LDP community each year to increase the understanding and practice of leadership at Centralia College, SPSCC, and Grays Harbor College. The lead facilitator will be Chris Bailey, Vice President for Human Resources and Legal Affairs, for Centralia College.

We welcome and encourage our staff and faculty to apply. If you are interested in participating in the 2010/2011 Leadership Development Program please check with your supervisor to make sure your work schedule can be adjusted to accommodate the class time for the entire year and then complete the attached application form and forward it to the Candi Fetch, Executive Assistant to the Vice President for Human Resources and Legal Affairs, as soon as possible.

## Contact Information:

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If you have any questions concerning the program please don't hesitate to contact us.

Sincerely,

Christopher C. Bailey, J.D., Vice President for Human Resources & Legal Affairs