



UNIVERSITY LEADERSHIP COUNCIL

Selected Readings on Leadership Development

July 2011

The following publications were recommended most often and most strongly by research contacts.

Department Chairs

Top Recommendation

Gunsalus, C.K. *The College Administrator's Survival Guide*. Cambridge, MA: Harvard University Press, 2006.

Bensimon, E.M., Ward, K., and Sanders, K. *The Department Chair's Role in Developing New Faculty into Teachers and Scholars*. Bolton, MA: Anker, 2000.

Buller, J. L. *The Essential Department Chair: A Practical Guide to College Administration*. Bolton, MA: Anker, 2006.

Carroll, James B. "Career Paths of Department Chairs: A National Perspective." *Research in Higher Education* 32 (1991): 669-688.

Creswell, J., et al. *The Academic Chairperson's Handbook*. Lincoln, NE: University of Nebraska Press, 1990.

Don, Chu. *The Department Chair Primer: Leading and Managing Academic Departments*. San Francisco, CA: Jossey-Bass, 2006.

Gmelch, Walter H., and John H. Schuh, eds. "The Life Cycle of a Department Chair" *New Directions for Higher Education*. San Francisco, CA: Jossey-Bass, 2004, 126.

Higgerson, Mary Lou, and Teddi A. Joyce. *Effective Leadership Communication: A Guide for Department Chairs and Deans for Managing Difficult Situations and People*. San Francisco, CA: Jossey-Bass, 2007.

Leaming, Deryl R., *Academic Leadership: A Practical Guide to Chairing the Department*. San Francisco, CA: Jossey-Bass, 2006.

Leaming, Deryl R. *Managing People: A Practical Guide to Chairing the Department*. San Francisco, CA: Jossey-Bass, 2003.

Lucas, Ann F. *Leading Academic Change: Essential Roles for Department Chairs*. San Francisco, CA: Jossey-Bass, 2000.

Deans

Top Recommendations

Buller, Jeffrey L. *The Essential Academic Dean: A Practical Guide to College Leadership*. San Francisco, CA: Jossey-Bass, 2007.

Krahenbuhl, Gary S. *Building the Academic Deanship: Strategies for Success*. Westport, CT: Praeger Publishers, 2006.

Bright, David F., and Mary P. Richards. *The Academic Deanship: Individual Careers and Institutional Roles*. San Francisco, CA: Jossey-Bass, 2001.

Gmelch, Walter. *Dean's Balancing Acts: Education Leaders and the Challenges They Face*. Washington, DC: American Association of College for Teacher Education, 2003.

Gmelch, Walter H., et al. "The Academic Dean: An Imperiled Species Searching for Balance." *Research in Higher Education* 40 (1999): 717-740.

Higgerson, Mary Lou, and Teddi A. Joyce. *Effective Leadership Communication: A Guide for Department Chairs and Deans for Managing Difficult Situations and People*. San Francisco, CA: Jossey-Bass, 2007.

All Academic Leaders

Bland, C., et al. *The Research-Productive Department: Strategies from Departments that Excel*. Bolton, MA: Anker, 2005.

Birnbaum, Robert. *Management Fads in Higher Education: What They Do and Why They Fail*. San Francisco, CA: Jossey-Bass, 2000.

Bryant, P. T. *Confessions of an Habitual Administrator: An Academic Survival Manual*. Bolton, MA: Anker, 2005.

Eckel, Peter, Madeleine Green, and Barbara Hill. *Taking Charge of Change: A Primer for Colleges and Universities*. Washington, DC: American Council on Education, 1999.

Kouzes James M., and Barry Z. Posner. *The Jossey-Bass Academic Administrator's Guide to Exemplary Leadership*. San Francisco, CA: Jossey-Bass, 2003.

Johnson, Michael J., Donald E. Hanna, and Don Olcott Jr., eds. *Bridging the Gap: Leadership, Technology, and Organizational Change for Deans and Department Chairs*. Madison, WI: Atwood Publishing, 2003.

Periodicals Focusing on Academic Leadership

Academic Leader. Rob Kelly, ed. Madison, WI: Magna Publications (monthly).

The Department Chair. Carolyn Dunmore, ed. San Francisco, CA: Jossey-Bass (quarterly).

General Leadership and Management

Research contacts reported that book clubs focused on general readings in leadership and management were helpful for supplementing or extending formal leadership development programs.

Recommendations for book clubs include:

Bennis, Warren. *On Becoming a Leader*. New York: Basic Books, 2009.

Bolman, Lee, and Terrence Deal. *Reframing Organizations: Artistry, Choice, and Leadership*. 2nd Ed., San Francisco, CA: Jossey-Bass, 2008.

Collins, Jim. *Good to Great: Why Some Companies Make the Leap... and Others Don't*. New York: HarperCollins Publishers, 2001.

Fisher, Roger, William Ury, and Bruce Patton. *Getting to Yes: Negotiating Agreement Without Giving In*. 3rd Ed. New York: Penguin Books, 2011.

Fullan, Michael. *Leading in a Culture of Change*. San Francisco: Jossey-Bass, 2007.

Gardner, John W. *On Leadership*. New York: The Free Press, 1993

Heifetz Ronald A., and Marty Linsky. *Leadership on the Line: Staying Alive Through the Dangers of Leading*. Boston, MA: Harvard Business School Press, 2002.

Kotter, John P. *Leading Change*. Boston, MA: Harvard Business School Press, 1996.

McCauley, Cynthia, Russ Moxley, and Ellen Van Velsor, Eds. *The Center for Creative Leadership Handbook of Leadership Development*. San Francisco, CA: Jossey-Bass, 1998.

Warren, Bennis, and Joan Goldsmith. *Learning to Lead: A Workbook on Becoming a Leader*. 4th Ed. New York: Basic Books, 2010.