Peer Policies and Other Guidelines

Institutional Support

- Advancement Appeals and Alumni Requests
 - Online alumni volunteer book club from the <u>University of Tennessee Knoxville</u>
 - Announcement of the creation of a crisis response fund at <u>Washington University in St.</u> Louis
 - Announcement of student assistance and COVID-19 response funds from <u>Duke University</u>
 - Dedicated assistance and support page for students and alumni from <u>Oklahoma State</u> <u>University</u>
 - BobcatsTakeCare, a dedicated fundraising and engagement mini-campaign for supporting students most affected by COVID-19 from <u>Ohio University</u>
 - Alumni announcement of a crowdfund campaign to support students basic needs at <u>Simmons University</u>
 - Announcement of alumni gifts to student care fund being directed to COVID-19 support from <u>Penn State</u>
 - Website for the Bruin Tech Award, alumni-funded grant to provide technology to students without access at home from <u>UCLA</u>
 - Pandemic response appeal, including affected student story, from <u>the University of</u> <u>Vermont Foundation</u>
- Events and Large Group Hosting
 - Summer programming plan from the <u>University of Notre Dame</u>
 - Statement on future event planning from the <u>University of Southern California</u>
 - Frequently asked questions regarding future event planning from <u>Northwestern University</u>
 Announcement of virtual orientation sessions until further notice from <u>Arizona State</u>
 - <u>University</u>
 Recommendations for planning mass gatherings during the coronavirus outbreak from
 - by the <u>World Health Organization</u>
 c Eight suggestions for maintaining public health during large community events from
 - the Centers for Disease Control and Prevention
 - FAQ on coronavirus, including recommendations for reducing risk of infection while hosting events on campus from <u>Harvard University</u>
 - Request for campus event details to be reported centrally for planning purposes by President at <u>Florida International University</u>
 - Best practices from corporate and technology companies hosting events during the coronavirus from <u>Software Insider</u>
- Flashpoints and Discrimination Response
 - o Non-Discrimination and Mutual Support Statement from Princeton University
 - Message from the <u>Arizona State University</u> President
 - Statement from the President and resources to combat stigmatization from the <u>University</u> of <u>Washington</u>
 - Showing respect to each other statement from <u>York University</u>
 - FAQ, including harassment or abuse section with reporting protocol, from <u>University of</u> <u>Bristol</u>
 - Resources for those who are worried about or have experienced bullying or abuse related to coronavirus (section 5) from <u>University College London</u>
 - Letter on Preventing and Addressing Potential Discrimination Associated with COVID-19 from the <u>Office for Civil Rights</u>
- Long-Term Planning and Contingencies
 - Guidance and worksheets for business continuity planning from the <u>Department of</u> <u>Homeland Security</u>
 - Case study on creating an institutional framework for business continuity planning at UC Davis by <u>EDUCAUSE</u>
 - Business planning checklist for an infectious disease threat from <u>Aon</u>

- Contingency plan announcement for fall 2020 admitted graduate students from the School of Engineering at <u>Johns Hopkins University</u>
- Guidance on interruptions of study, including financial aid legal analysis and enrollment changes, from the <u>US Department of Education</u>
- <u>News report</u> on contingency planning exercises being performed by the University of British Columbia and University of Toronto
- Coronavirus planning resources from <u>McMaster University</u>, including a <u>business continuity</u> <u>planning workbook</u>
- Advice for undergraduate and postgraduate applicants from coronavirus impacted areas from <u>Oxford University</u>
- On-Campus Quarantine and Decontamination Plans
 - Infection prevention strategies for schools and colleges from APPA
 - Interim Cleaning and Disinfection Guidance for Schools for COVID-19 from the <u>New York</u> <u>Department of Health</u>
 - Expert advice on disinfection and cleaning policies from <u>Spaces4Learning</u>
 - Summary of a quarantine and containment protocol from the <u>University of California</u> <u>Santa Cruz</u>
- IT Support
 - Resource center of IT policies and professional guidance from EAB
- Supporting Wider Community Needs

Schools Using Campus Facilities to House Health Care Workers

- <u>Vanderbilt University</u> is housing Vanderbilt University Medical Center workers in multiple residence hall buildings. Facilities workers wearing PPE are disinfecting buildings once during the initial preparation and again before the health care workers move in.
- <u>Tufts University</u> is allowing medical staff from Tufts Medical Center and Cambridge Health Alliance to stay in residence halls at no cost, and <u>has also offered housing to any first</u> <u>responders or Tufts staff members who need to live in isolation</u>. Tufts has set aside 1600 beds and is working to discuss housing health care workers in one building and overflow patients in another.
- <u>Middlebury College</u> has pre-emptively drained its ice hockey rink to make space for a pop-up hospital if needed.

Schools Donating Personal Protective Equipment (PPE)

- <u>University of Georgia</u> is designing and manufacturing face shields on campus through a collaboration between the UGA College of Engineering, UGA Libraries, and UGA Office of Research's Instrument Design and Fabrication Shop. So far, the school has delivered 200 face shields each to two local health care systems.
- A <u>Pennsylvania College of Technology</u> professor is printing face shields to distribute to hospital staff.
- <u>UVA</u> has set up a donation center in Medical Center to receive PPE from the community, including masks, hand sanitizer, liquid hand soap, and disposable gloves.
- <u>Tufts</u> has donated equipment from academic and research labs, including ventilators. Additionally, students, staff, and alumni <u>worked to repair more than 6,000 donated N95</u> <u>face masks</u> that had old and brittle elastic. Tufts also <u>offered its parking lots as</u> <u>alternative testing sites.</u>

Schools Donating Other Resources

- A <u>Pennsylvania College of Technology</u> professor is 3D-printing ventilator splitters that could be used to increase the number of patients using each ventilator if supplies run low.
- <u>Rochester Institute of Technology</u> researchers are working with healthcare providers to make prototype emergency ventilators.
- <u>University of Nebraska Medical Center</u> was the first entity in the world to be approved for a <u>randomized clinical trial of remdesivir</u>, an antiviral used to fight Ebola that could become a treatment for COVID-19.

- Researchers from <u>University of Chicago, Northwestern University, University of California</u> <u>Riverside, and Argonne National Laboratory</u> have mapped a protein of SARS-CoV-2, the virus that causes COVID-19.
- <u>Cornell College's</u> eSports team is donating processing power from its arena computers to a global network that is simulating COVID-19 proteins.
- Louisiana State University Health Shreveport has established the Emerging Viral Threat Lab to detect virus cases and process COVID-19 test results more quickly. When fully operational, the lab can process tests from a variety of providers in 24-48 hours.
- <u>University of Washington Medicine</u> has established a drive-through testing site at its medical center in north Seattle which will test first responders, long-term care facility employees, UW Medical patients, and UW students and employees.
- Two London universities—the <u>Shulich School of Medicine and Dentistry and Western</u> <u>University</u> –have collaborated to rent all available rooms at the Windermere Manor Hotel for the next month to house any London-based health care professionals in need.
- <u>UVA</u> has created the UVA Emergency Assistance Fund for Employees and Contracted Workers to reimburse the expenses of employees who have lost work as a result of the coronavirus. Salaries are not being paid so that employees remain eligible for federal unemployment benefits. UVA also donated \$1 million to the Charlottesville Area Community Foundation's COVID-19 Community Emergency Response Fund.
- <u>University of Southern Maine</u> converted its Sullivan Gym into a temporary shelter for nonsymptomatic homeless adults to free up space at the city shelter and allow greater social distancing.
- University Research
 - Resource center of research policies and professional guidance from EAB

Faculty and Staff Support

- Administrative Support for Faculty and Staff
 - Health and prescription drug coverage information from Boston University
 - Employee assistance program and behavioral health coverage policy, temporarily expanding to all full and part time university employees at <u>University of Utah</u>
 - Resources to help employees manage work and family responsibilities from <u>Yale</u> <u>University</u>
 - Tips for handling anxiety related to COVID-19 from <u>The Ohio State University</u>
 - Policy for employee telehealth services from <u>Texas A&M University</u>
 - Guidelines on stopping the tenure clock from the <u>American Association of University</u> <u>Professors</u>
 - Memo discussing disruptions to promotion, tenure, and sabbatical from <u>University of</u> <u>California at Santa Barbara</u>
- Essential Employee Designation
 - Communication about employee classification from Brandeis University
 - Guidelines on the designation of communicable disease mandatory employees from <u>University of North Carolina at Chapel Hill</u>
 - Guidelines on the designation of communicable disease mandatory employees from <u>University of North Carolina at Wilmington</u>
 - o Special Faculty and Staff Work and Leave Provisions from Western Carolina University
 - Rowan University's <u>communication</u> about Essential designation
 - State guidelines on what constitutes essential personnel and activities from <u>California</u>, <u>Illinois</u>, <u>Maine</u>, <u>Maryland</u>, <u>Michigan</u>, <u>Nevada</u>, <u>New Jersey</u>, <u>New</u> <u>York</u>, <u>Ohio</u>, <u>Pennsylvania</u>, and <u>Vermont</u>
- HR Concerns *Hiring and interviewing*
 - Hiring freeze memo from Florida State University
 - Message from the president including the impact of COVID-19 on hiring at <u>Boston</u> <u>University</u>
 - FAQs on strategic hiring freeze at <u>Portland State University</u>
 - FAQs for job candidates and hiring managers from <u>University of Washington</u>

- Employee leave guidance from University of Minnesota
- o Alternate work arrangements, special leave and pay guidance from Brown University
- Executive Order on paid administrative leave from University of California system
- Communication about emergency paid administrative leave policy from <u>University of</u> <u>Nebraska</u>
- Emergency catastrophic leave donation policy from <u>University of La Verne</u>
- Support for At-Risk Individuals
 - Suggested activities to help promote social distancing with children from the <u>University</u> of <u>Tennessee Knoxville</u>
 - Remote Resident Assistant (RA) Position Description from the <u>University of Delaware</u>
 - Spring break recommendations and on-campus support, including free dining options for undergraduates, from <u>Georgetown University</u>
 - FAQ on Pregnancy and the Coronavirus from the <u>Centers for Disease Control and</u> <u>Prevention</u>
 - Guidance for Supporting Employees with Families at Risk of COVID-19 from the <u>University of California</u>
 - Report on limited impact of coronavirus on children so far from <u>NPR</u>
 - Policies for caring for an infected dependent, including dependants' leave, e-working, and flexible working forms, from <u>King's College London</u>
 - Guidance on work-study payments and title IV funds from the <u>American Association of</u> <u>Community Colleges</u>
- Remote Instruction
 - <u>EAB's</u> Remote Instruction Resource Center
 - Campus closed, class open instructional continuity resources from the <u>University of</u> <u>Central Arkansas</u>
 - Resources for peer institutions transition to online instruction from Excelsior College
 - Newly designed home page highlighting remote resources for students from <u>Northern</u> <u>Virginia Community College</u>
 - o Teaching Effectively During Times of Disruption resource center from Stanford University
 - Materials for remote work and instruction, especially to maintain network continuity, from <u>Michigan State University</u>
 - Public compilation of links to 190+ institutional remote teaching resources from <u>DePaul</u> <u>University's Center for Teaching and Learning</u>
 - Rapid online course deployment guide from <u>Syracuse University</u>
 - o Digital learning resource center from the University of Central Florida
 - \circ $\;$ Guide to assist faculty in maintaining instructional continuity from $\underline{\text{CUNY}}$
 - Digital teaching toolkit from <u>NYU Shanghai</u>
 - Academic continuity plan for teaching and learning, including strategies and tools for alternate instructional structures, from <u>Pepperdine University</u>
 - Resources related to the "Keep on Teaching" campaign to promote and support faculty providing online instruction during emergencies from <u>Pepperdine University</u>
 - Instructions and resources for holding classes during emergency closures at <u>Northwestern</u>
 - Plans for alternate teaching and learning arrangements at the University of Hong Kong
 - Advice from instructional design experts on shifting courses remote temporarily from <u>Inside Higher Ed</u>
 - Resources for academic planning and teaching online from <u>McMaster University</u>
- Remote Professional Development Opportunities
 - Opportunities for continuous learning on higher education topics from EAB
 - FAQs for staff seeking professional development opportunities from <u>Michigan State</u> <u>University</u>
 - Statement featuring virtual webinar series on navigating change and e-learning courses on communication and leadership for remote staff from <u>Appalachian State University</u>
 - Guidance on using LinkedIn Learning resources and leading virtual professional development book studies for remote faculty and staff from <u>Baylor University</u>
- Remote Work Policies
 - Promotion of institution-branded virtual backgrounds for meetings from the <u>University of</u> <u>Tennessee Knoxville</u>

- Robust FAQ on remote work policies related to part-time employees, students, and new employee onboarding from <u>Florida International University</u>
- o 8 tips for working remotely infographic from University of North Carolina at Chapel Hill
- 8 tips for managing remote teams infographic from <u>University of North Carolina at</u> Chapel Hill
- One stop shop for remote working guidelines from <u>Cornell University</u>
- Temporary instructions for reporting to work from Caltech
- Guidance for successful performance during remote work from <u>University of Wisconsin</u> <u>Madison</u>
- o Flexible work arrangements from the University of North Carolina at Chapel Hill
- Examples of how corporations and other companies are establishing remote work policies during the coronavirus crisis from the <u>Washington Post</u>

Student Support

- Grading and Pass/Fail Policies
 Mandatory Pass/Fail Plans
 - FAQ for students on Spring 2020 grading from <u>Bowdoin College</u>
 - \circ Policy for moving all courses to pass/fail, with no exceptions, from <u>MIT</u>
 - Policy for moving all courses to pass/fail, with option to request letter grades, from <u>Duke University</u>
 - Policy for moving all courses to pass/fail, with "Pass" grades awarded at instructors' discretion, from <u>Wellesley College</u>

Optional Pass/Fail Plans

- Policy for allowing students to take any or all courses as Pass/Fail, with standard Pass/Fail course limits and graduation requirements lifted, from <u>Carnegie Mellon</u> <u>University</u>
- Policy for allowing students to take select courses as Pass/Fail, without lifting standard Pass/Fail course limits or graduation requirements, from <u>University of Mary Washington</u>
- Policy allowing instructors to decide on a course-by-course basis whether to grade entire classes on letter grade or Credit/No Credit basis, from <u>University of Washington</u>
- Postponed and Virtual Commencement Virtual Commencement
 - Guidance, agenda, and frequently asked questions for hosting a YouTube Live virtual commencement from <u>Colorado State University Global</u>
 - Advice on how to develop and structure a virtual commencement (i.e., eCelebration of Graduates) from <u>Troy University</u>
 - Statement communicating a virtual ceremony for graduates in May and in-person celebrations for the Class of 2020 during Fall Homecoming Weekend from <u>Illinois</u> <u>College</u>
 - Statement from President and Provost announcing virtual commencement from <u>Johns</u> <u>Hopkins University</u>
 - Announcement of a virtual spring commencement and additional in-person celebrations for the Class of 2020 when possible from the <u>University of Pennsylvania</u>
 - Message communicating agenda for virtual spring commencement for the Class of 2020, plans to host in-person celebrations in the Fall, and opportunities for graduates to walk at formal ceremonies in December 2020 and May 2021 from <u>Virginia Tech</u>

Postponed Commencement

- Message postponing graduation and soliciting feedback from the public, alumni, and students on commencement planning from the <u>University of Massachusetts Amherst</u>
- Written and video announcement postponing graduation and senior week activities for August 1st, pending guidance from health authorities, from <u>Lafayette College</u>

- Statement to postpone May commencement to August 7th and 8th, pending guidance from health authorities, from <u>Northern Illinois University</u>
- Statement from the Chancellor on postponing the class of 2020 commencement until May 2021 at <u>Vanderbilt University</u>
- Study Abroad and International Students
 - FAQs for international students from the <u>University of South Carolina</u>
 - Guidance for international students, including housing options, essential services, and health care, from the <u>University of Southern California</u>
- Support for Students' Basic Needs
 - Emergency respond fund donation page for insecure students from <u>Colorado College</u>
 - Resources for students who are homeless from <u>The Hope Center</u>
 - Advice for coping with virus anxiety from the Chief Wellness Officer at <u>the Ohio State</u> <u>University</u>
 - Example application for students needing to apply for an emergency grant from <u>Lake</u> <u>Washington Institute of Technology</u>
 - Refund policy for housing and meal plans given remote portion of semester from <u>Carroll University</u>
 - Announcement of plan to reimburse change of travel fees should airlines not do so from <u>Swarthmore College</u>

Communication Examples

Comprehensive Websites – Colleges and Universities

- University of Alberta
- University of Central Arkansas
- <u>Arizona State University</u>
- Brown University
- Bowdoin College
- <u>University at Buffalo</u>
- <u>University of California-Davis</u>
- <u>Carroll University</u>
- <u>Colorado College</u>
- Emory University
- Hood College
- University of Hong Kong
- University of Louisville
- University of Louisiana Lafayette
- Oakland University
- University of St. Andrews
- <u>Trinity College Dublin</u>
- University of Toronto
- University of Washington
- Western Washington University

Direct Communication – Colleges and Universities

- Announcement of campus closure and petition process to remain on campus from <u>Amherst</u> <u>College</u>
- Alert of confirmed case on campus at <u>University of Colorado Boulder</u>
- Announcement of campus closure from <u>Claremont Mckenna College</u>
- Email on academic planning from <u>Colby College</u>
- Email on movement to online courses from <u>College of Charleston</u>
- Announcement of confirmed associated case from the <u>University of Delaware</u>
- Email from the George Washington University
- Announcement of remote instruction and request not to return from spring break from <u>Harvard</u> <u>University</u>

- Announcement of online instruction throughout the semester and details of continuing operations at <u>University of Michigan</u>
- Announcement of end to in-person classes from the <u>University of Washington</u>
- Message archive from <u>York University</u>
- Communication on spring break changes from <u>University of Texas-Austin</u>
- Video message from the President about next steps from <u>Elon University</u>

Social Media Communication – Colleges and Universities

- Facebook message about closure of campus from University Canada West
- Facebook message of diagnosed patient being treated at on-campus hospital from <u>Georgetown</u> <u>University</u>
- Facebook message about confirmed campus case from Goldsmiths, University of London
- Twitter message promoting latest updates from University of Indianapolis
- Facebook message of remote instruction until the beginning of April from <u>James Madison</u> <u>University</u>
- Facebook statement from the <u>University of Maryland</u>
- Facebook update from Middlebury College
- Facebook video message from <u>James Madison University</u>
- Twitter message from <u>Texas Tech University</u>
- Higher education support Facebook group

Comprehensive Websites – Community Colleges

- <u>Cascadia College</u>
- Delgado Community College
- Lake Washington Institute of Technology
- Los Rios Community College District
- <u>Spokane Community College</u>

Direct Communication – Community Colleges

- Communication from Everett Community College
- Archive of messages from <u>College of Lake County</u>

Social Media Communication – Community Colleges

- Twitter message from Cascadia College
- Facebook message of remote instruction from <u>Reynolds Community College</u>
- Twitter message from Los Rios Colleges