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|  | Enrollment Management Forum |

Template for a scoreless admissions rubric

Below is an editable template you can use to start developing your own rubric to evaluate applicants who choose to apply without submitting a standardized test score. To complete the rubric:

1. Determine the top five or six criteria you are looking for in applicants, beyond GPA – those things that reflect your institution’s values and are predictive of success on campus
2. Define what the best version of that accomplishment or trait looks like (five points), and then work backwards to fill out what each criteria would look like on a 1-5 scale
3. Train applications reviewers to fill out this rubric for each applicant

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| --- | --- | --- | --- | --- | --- |
|  | 1 | 2 | 3 | 4 | 5 |
| Evaluation Criteria #1 |  |  |  |  |  |
| Evaluation Criteria #2 |  |  |  |  |  |
| Evaluation Criteria #3 |  |  |  |  |  |
| Evaluation Criteria #4 |  |  |  |  |  |
| Evaluation Criteria #5 |  |  |  |  |  |

N.B.: This rubric was designed specifically to work with an academic index where 25 points were previously assigned based on the test score submitted. Consider what total rubric score will integrate most easily into your existing processes. For example, a 36-point rubric would likely be easier to integrate for primarily ACT institutions.

If you would like more support in your efforts to develop a holistic admissions process on campus, please reach out to your Strategic Leader.