

Session 1 | Friday, September 17

This worksheet is designed to help you record notes during the APS Virtual Summit Series, Session 1. Jot down ideas that inspire you, strategies you wish to discuss with colleagues and your APS Strategic Leader, and more.

Lessons Learned from Annual Unit Health Check-Ups
Bridging People, Process, and Technology to Achieve Transformation

If your institution has an annual health check-up process in place, use the following three questions on this page to take notes. If your institution does not have an annual health check-up process in place, flip to the next page

If your institution has an annual health check-up process in place:

- 1 Have you adopted the lessons learned discussed today? If not, which ones resonated with you most?

- 2 Have you implemented a holistic support infrastructure regarding this process? If not, what steps will you take to start?

- 3 Based on what you have learned today, how will you adjust the amount or type of information you will request from department/program leaders in this process?

If your institution does not have an annual health check-up process in place:

- 1** Who on your campus do you need to connect with to get this process started?

- 2** When would you like to implement this process to align with your academic decision-making calendar?

- 3** What priorities do you want to inform with the metrics selected from the APS platform and other data sources for your template?