Metric Balancing Exercise

#### In the table below, complete the following for each space type:

* **Step 1**: Assign each of your tentative metrics to the appropriate category based on their classification in the metric lists in the toolkit
* **Step 2:** In the categories with the most entries, identify any metric(s) that are redundant or significantly less valuable than others, and remove them
* **Step 3:** In the categories with the fewest entries (excluding those designated for fewer metrics in that space), consult the metric lists on pages 21-23 of the toolkit for additional metrics in that category

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| **Occupancy** | **Utilization** | **Output** | **Financial Impact** |
| **Offices** | | | |
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| **Research Labs** | | | |
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| **Classrooms** | | | |
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